

**TOWN OF FRANCESTOWN**  
**OFFICE OF SELECTMEN**  
**27 MAIN STREET • P.O. BOX 5**  
**FRANCESTOWN, NEW HAMPSHIRE 03043-0005**  
**BOARD OF SELECTMEN MEETING MINUTES**

**July 2, 2012**

**Meeting called to order** at 6:30 PM. Betsy Hardwick, Scott Carbee and Abigail Arnold in attendance and Christine Lavery (taking minutes)

**Carpet Cleaning.** Three estimates for the basement carpet cleaning of the Town Offices were reviewed by the BOS. Heaven's Best Carpet Cleaning Company from Wilton was chosen at \$255.00 which also included the landing, the stairs and a protectant.

**Employee Medical Premiums.** The Employees met with an LGC Representative to review options/proposed changes. The medical premiums increased by \$441.53 per month as of July 1. If the Town changes prescription plans, (which does not change the medical coverage portion), it will reduce current monthly premium costs by \$183.05-vs. an increase of \$441.53. the BOS approved the less expensive prescription plan effective August 1, 2012.

**Safety Deficiencies – Town Offices.** The BOS reviewed safety deficiencies in the Town Offices-noted in the recent Joint Loss Management Committee minutes dated June 27, 2012. They asked the Administrative Assistant to have some of the minor lighting and cord issues fixed by Bruce Harrington, electrician, and to have him give us an estimate to sink or remove the electrical box under the office assistant's desk, and raise the battery backup off the floor in the Town Clerk's office. Scott Carbee also noted that the basement door threshold should be brought to grade level for handicap access. The BOS agreed to have it fixed when the side fire escape stairs are repaired.

The BOS agreed to wait until next week before asking the Chief of Police to serve the Civil Forfeiture notices to do owners that have not licensed their dogs by then. Will post a notice on the website to alert dog owners. BJ Carbee offered to send an email too.

Arnold spoke about the check received made out to the Recreation Trust Fund for \$180.35. She pointed out that since it noted on the check "for little league t-shirts" there was some concern by Trustees that the purpose was too limiting and they were not sure they should accept it. It was generally agreed that the Trustees could accept it and earmark the funds, but up to them.

Hardwick noted that she had found a time-sensitive survey tucked into the old correspondence folder that had not yet been sent by the Board. It is the New Hampshire 2012 Stormwater Clean Watersheds Survey and needs to be completed and returned in the next few days. She will leave it with Gary Paige, Road Agent in the morning and ask him to complete and make sure it gets sent in.

**Items Signed.**

BOS approved and signed payroll manifest for w/e 6/30/2012

BOS approved and signed accounts payable manifest 6/30/2012

BOS approved and signed three building permits: Map 13-36; Map 9-36-1; Map 3-33-5

BOS signed the Timber Tax Levy for Map 6-7

BOS signed Notice of Intent to Excavate in Bennington for excavating at the Tri-Town pit.

BOS signed the Homeland Security Grant to request the overtime/backfill reimbursement for volunteer fireman Jonathan Holdrege.

**Other.** Arnold asked about the release of the Suprenant driveway escrow. It was noted by Hardwick that the road agent had indicated some time ago that this driveway was not up to Town standards. It was agreed to look into it further.

**Meeting adjourned** at 7:30 pm.

Approved on July 30, 2012

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Board of Selectmen Chair Betsy Hardwick

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Selectman Scott Carbee

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Selectperson Abigail Arnold